

**WESTWOOD REGIONAL BOARD OF EDUCATION  
JANUARY 25, 2024**

**REGULAR MEETING AGENDA**

1. Meeting called to order at approximately 6:15 P.M. in the Board of Education conference room, High School.
2. Roll Call
3. **EXECUTIVE SESSION**

Motion: the Board will recess to meet in Private Executive Session for the purpose of discussing personnel and legal matters. The Board will reconvene in Public Session at approximately 7:00 p.m. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.
4. Meeting called to order at approximately 7:00 p.m. in the Hurley Theater, High School.
5. SALUTE TO THE FLAG
6. Roll Call
7. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Westwood Regional Board of Education has caused notice of this meeting to be sent to the following announcing time and place thereof:

Westwood Borough Hall  
Westwood Public Library  
Township of Washington Administration Building  
Township of Washington Free Public Library  
The Record  
Community Life  
Pascack Press
8. **MINUTE APPROVAL**
  - A. Motion: that approval be given to the following meeting minutes:
    - Executive Session Minutes 121423, 122823
    - Regular BoE Meeting 121423, 122823, 010424
    - Policy and Governance Committee Meeting 011724
    - Finance and Facilities Committee Meeting 011824
9. Acting Superintendent's Report
10. Board President's Report
11. Business Administrator's Report
12. Student Representative's Report
13. Committee Reports
  - A. Policy & Governance: Chairperson - L. Azzolina
  - B. Finance & Facilities: Chairperson - J. Pertuz
  - C. Curriculum & Instruction: Chairperson - A. Peck
  - D. Negotiations (Ad Hoc): Chairperson - N. Martin
  - E. Superintendent's Search: Chairperson - A. Peck

14. AWARDS AND RECOGNITIONS

A. Motion: that upon the recommendation of the Acting Superintendent, the following resolution be adopted:

**WHEREAS**, the Westwood Regional School District has implemented the *People Make the Difference* recognition program for staff members and students who exhibit role model behavior and attributes in key areas; and

**WHEREAS**, the Westwood Regional School District recognizes and extends our utmost appreciation to High School staff member **Christopher Pinto** who demonstrated excellence based on the specific criteria of the program; and

**NOW, THEREFORE, BE IT RESOLVED** that the Westwood Regional Board of Education hereby acknowledges and extends its appreciation to Christopher Pinto, and directs the Board Secretary to include this Resolution in the official minutes of the Board of Education, and directs the Acting Superintendent of Schools to present him with a suitable certificate of recognition as a token of the Board’s esteem

15. SPECIAL PUBLIC REPORT

A. 2022-2023 Annual District Audit presented by Robert Haag of Lerch, Vinci, & Bliss, LLP - District Auditors

16. AGENDA ITEM PUBLIC FORUM (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this first public forum, district residents and staff are invited to address the Board of Education on agenda items specifically listed on this evening’s agenda. Board Policy 0167 requires that individuals sign the speakers’ list, giving name, municipality of residence, and specific agenda item(s) on which a member of the public plans to speak and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

Although the Board may not respond to items raised during the public forum, all public comments will be considered and may be discussed tonight under the appropriate agenda items or "new business" at this meeting, at subsequent meetings under "old business," or during a Board committee meeting, if appropriate.

Each speaker’s statement will be limited to three (3) minutes in duration. This first Public Forum will be limited to thirty (30) minutes in duration.

17. ADMINISTRATIVE / GOVERNANCE

A. Motion: that upon the recommendation of the Acting Superintendent, the Board affirms the Acting Superintendent's decision on the Harassment, Intimidation and Bullying matters as required by N.J.S.A. 18A:37-1S(b)(6)(e) on the following cases:

Incident Number	
1. 254736_WRM_11072023	5. 255990_WRH_12012023
2. 254831_WRH_11082023	6. 256102_WRM_12052023
3. 255184_WRM_11162023	7. 256260_WRH_12062023
4. 255729_BES_11282023	

B. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the 2023 Revision of the annual Uniform State Memorandum of Agreement between the Westwood Regional Board of Education and the Chief of the Township of Washington Police Department and the Chief of the Borough of Westwood Police Department for the 2023-2024 school year.

C. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the submission of the following data to the NJDOE’s Student Safety Data System for the first half of the **2023-2024** school year:

- o 15 incidents, meaning confirmed violence, vandalism, substances, weapons and/or HIB
- o 33 incidents leading to removal
- o 15 alleged HIBs
- o 41 HIB trainings
- o 58 HIB programs

- D. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the 2024-2025 Westwood Regional School District Calendar, per the attached.
- E. Motion: that upon the recommendation of the Acting Superintendent, approval be given to move all copies of the following books: (1) *Me, Earl and the Dying Girl*, (2) *The Bluest Eye*, and (3) *We Are the Ants* from the WRMS ELA Classrooms to the WRHS Media Center, in accordance with Policy 9130-Public Complaints and Grievances, as the content better aligns with the NJDOE’s Comprehensive Health & Physical Education (CHPE) standards related to social and sexual health on the high school level.
- F. Motion: that upon the recommendation of the Acting Superintendent, approval be given to not remove the copies of the following books: (1) *The Perks of Being a Wallflower* and (2) *This One Summer* from WRMS ELA Classrooms or Media Center, in accordance with Policy 9130-Public Complaints and Grievances, as the content is supported by standards 1, 4, and 6 listed in the policy. Should a parent not want their child to read this book, the parent may follow the opt-out procedure listed on the district website.
- G. Any Administrative/Governance addendum items will be considered at this time.

18. **POLICY** (click [here](#) to view draft policies, if applicable)

- A. Motion: that upon the recommendation of the Acting Superintendent, approval be given to *adopt* the following Policy as a **First Reading**:

POLICIES	TITLE
1. P5756	Transgender Students
REGULATION	TITLE
1. R5600	Student Discipline/Code of Conduct (M)

- B. Motion: that upon the recommendation of the Acting Superintendent, approval be given to *adopt* the following Policy as a **Second Reading**:

REGULATION	TITLE
1. R5440	Honoring Student Achievement

- C. Any Policy addendum items will be considered at this time.

19. **PERSONNEL**

- A. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following resignations for the purpose of retirement:

NAME	POSITION	LOCATION	UPC	RETIREMENT DATE
1. Cummings, Debra	Teacher	Washington	TCH/SPECED/WASH/01	06/30/2024
2. Lichtstein, Sheila	School Psychologist	Special Services	CST/SS/PSYCH/03	06/30/2024
3. Serrano, Rafael	Custodian	George	CUST/GEORGE/02	02/29/2024

- B. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of new staff and *interim* salaries as per the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2023-2024** school year, pending criminal history, health clearance, and certification\*:

NAME	POSITION	BUILDING	UPC	SALARY	SOURCE OF FUNDS
1. Graziano, Scott (on or about 2/5/24)	Teacher	Middle School	TCH/SPECED/MIDDLE/12	MA Step 11/ \$82,005	11-213-100-101-40

\* salaries to be adjusted upon conclusion of negotiations.

- C. Motion: that upon the recommendation of the Acting Superintendent, approval be given for staff and *revised* interim salaries as per the negotiated agreement between the Westwood Education Association and the Westwood Regional Board of Education for the **2022-2023** school year:

LAST NAME	COLUMN	STEP	SALARY	LONGEVITY	TOTAL SALARY	POSITION	UPC
1. Councilor, Danielle <i>(effective 09/01/23)</i>	MA+30	13	\$90,840	\$500	\$91,340	Teacher	TCH/GR5/BERK/03
2. Petersen, Susannah <i>(effective 02/01/24)</i>	MA+30	15	\$101,711	\$1000	\$102,711	Nurse	NURSE/BERKELEY/01

\* salaries to be adjusted upon conclusion of negotiations.

- D. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of staff and salaries as per the negotiated agreement between the Westwood Building and Grounds Association and the Westwood Regional Board of Education for the **2023-2024** school year;

NAME	LOCATION	BASE SALARY	STIPEND	TOTAL SALARY	UPC CODE
1. Pensallorto, Frank <i>(on or about 01/26/2024)</i>	High School	\$39,000	N/A	\$39,000	CUST/HS/06

- E. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following *revised* leaves of absence for the **2023-2024** school year:

EMPLOYEE NO.	LOCATION	DATES OF PAID FMLA LEAVE	DATES OF FMLA/NJFLA LEAVE*	DATES OF UNPAID LEAVE**
1. 6072	High School	01/15/24 - 03/05/24 <i>(using 35 sick days)</i>	03/06/24 - 06/11/24	N/A
2. 6463	Brookside	01/05/24 - 02/02/24 <i>(using 20 sick days)</i>	02/03/24 - 05/08/24	N/A

\*unpaid with benefits under FMLA/NJFLA

\*\*unpaid and without benefits

- F. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following anticipated leaves of absence for the **2023-2024** school year:

EMPLOYEE NO.	LOCATION	DATES OF PAID FMLA LEAVE	DATES OF FMLA/NJFLA LEAVE*	DATES OF UNPAID LEAVE**
1. 4639	Washington	12/21/23 - 05/28/24 <i>(using 98 sick days)</i>	N/A	N/A
2. 4797	George	12/05/24 - 02/29/24 <i>(using 55 sick days)</i>	N/A	N/A
3. 5460	Middle School	01/05/24 - 2/29/24 <i>(using 38 sick days)</i>	N/A	N/A
4. 6140	Special Services	04/08/24 - 05/15/24 <i>(using 28 sick days)</i>	05/16/24 - 06/21/24	N/A
5. 6346	George	01/23/24 - 03/18/24 <i>(using 35 sick days, and 4 personal days)</i>	N/A	N/A
6. 6867	Brookside	N/A	04/08/24 - 06/21/24	N/A

\*unpaid with benefits under FMLA/NJFLA

\*\*unpaid and without benefits

- G. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following new appointment of leave-replacement staff and salary for the **2023-2024** school year, pending criminal history and medical clearance:

NAME	POSITION	BUILDING	STIPEND*	ACCOUNT CODE
1. Loonan, Claudia (leave for 6346, effective 01/31/2024-2/29/2024)	Teacher	George	MA Step 1/ \$311.20/day	11-213-100-101-40
2. Polzer, Rachel (leave for 5810, effective 03/15/24-06/21/24, with two consultant days)	Education Specialist	Middle School	BA Step 1/ \$276.56/day	11-000-222-100-10

\* salaries to be adjusted upon conclusion of negotiations.

- H. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following *revised* appointment of leave-replacement staff and salary for the **2023-2024** school year, pending criminal history and medical clearance:

NAME	POSITION	BUILDING	STIPEND*	ACCOUNT CODE
1. Back, Jessica (leave for 5826, effective 01/08/24-06/21/24 and two consultant days)	Teacher	Brookside	BA Step 1/ \$276.56/day	11-120-100-101-05
2. Llukovi, Erjona (leave for 6463, effective 01/08/24-05/08/24 and two consultant days)	Teacher	Brookside	BA Step 1/ \$276.56/day	11-120-100-101-05
3. Sharif, Nevine (leave for 5460, effective 09/05/23-02/29/24 and two consultant days)	Teacher	Middle School	MA Step 1/ \$311.20/day	11-130-100-101-07

\* salaries to be adjusted upon conclusion of negotiations.

- I. Motion: that upon the recommendation of the Acting Superintendent, approval be given for *revised* additional sixth periods for the following staff for the **2023-2024** school year:

NAME	POSITION	Dates	BUILDING	STIPEND*
1. Collis, Charles	US History I CP	01/12/24 - 06/21/24	High School	\$10,408.75
2. DeBlasio, Keith	US History I CP	01/12/24 - 06/21/24	High School	\$9,853.25
3. DiLuzio, Tracey	AP US History	01/12/24 - 06/21/24	High School	\$7,953.00
4. Nelson, Derek	US History I CP	01/12/24 - 06/21/24	High School	\$6,572.50
5. Izzo, Kristofer	US History I CP	01/12/24 - 06/21/24	High School	\$9,512.25

\* salaries to be adjusted upon conclusion of negotiations.

- J. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of an AP Test Coordinator at the rate of \$42 per hour, not to exceed 5 hours, for the **2022-2023** school year:

Hughes, Marissa
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- K. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following AP Roundtable Facilitators at the rate of \$42 per hour, not to exceed 8 hours, for the **2022-2023** school year:

NAME	POSITION
1. Chen, Henry	AP Physics 2
2. Collis, Charles	AP US Government & Politics
3. DePeri, Peter	AP Computer Science
4. Guenther-Duffus, Pamela	AP Studio Art 2D, AP Studio Art 2D, AP Studio Art Drawing
5. Farrell, Elizabeth	AP English Language & Composition
6. DiLuzio, Tracey	AP US History
7. Durso, Adriana	AP Italian
8. Jarusiewicz, Thomas	AP Statistics
9. Kauffman, Casey	AP English Literature & Composition
10. Kemple, Corrie	AP Biology
11. Mckaba, Alycia	AP Chemistry
12. Meringolo, Catherine	AP French
13. Piskadlo, Raymond	AP Environmental Science
14. Thomas, James	AP Calculus AB
15. Thomas, James	AP Calculus BC
16. Thomas, Miguel	AP Spanish
17. Stoute, Michelle	AP Studio Art 3D
18. Wren, Mary-Elizabeth	AP Psychology

- L. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the *revised* appointment of the following staff and salaries per the negotiated agreement with the Westwood Education Association and the Westwood Regional Board of Education for Activities for the 2023-2024 school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Huber, Ann	Yearbook Advisor	High School	Step 3 - \$2,411 (1/4)
2. Murray, Dina	Yearbook Advisor	High School	Step 3 - \$2,411 (3/4)

- M. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of staff and salaries for Extra Curricular Activities for the **2023-2024** school year:

NAME	EXTRA CURRICULAR	BUILDING	STIPEND
1. Gibbons, Christopher	The Helium Club	High School	Volunteer

- N. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following coaches and salaries for **Fall Sports** for the **2024-2025** school year:

NAME	ATHLETIC SPORT/POSITION	STIPEND/STEP
1. Grenz, Steve	Head Girls Soccer	\$9,970 - Step 3

- O. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the transfer of the following for the **2023-2024** school year:

NAME	POSITION	FROM	UPC	TO	UPC
1. Deppert, Deven (effective 11/13/2023)	Paraprofessional	George	PARA/AUT/06	Brookside	PARA/AUT/06
2. Soriano, Raymundo (effective 03/01/2024)	Custodian	Berkeley	CUST/BERKELEY/02	George	CUST/GEORGE/02
3. Velez, Endenson (effective 02/01/2024)	Custodian	Middle School/ High School	CUST/MIDDLE/HS/03	High School	CUST/HS/02

- P. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the new appointment of Aides and salaries for the **2023-2024** school year, pending criminal history and medical clearance:

NAME	POSITION	PROGRAM	BUILDING	RATE OF PAY/STEP	NOT TO EXCEED HOURS PER WEEK	ACCOUNT NUMBER/UPC
1. Latino, Theresa (effective 02/01/2024)	Lunch Aide	General	George	\$17.50/hr	28.75	11-000-262-107-10
2. Lowndes, Anouska (effective 02/05/2024)	ABA Aide	LLD	George	Step A/ \$25,250	28.75	11-204-100-106-40

- Q. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following student extern placements for the **2023-2024** school year, pending criminal history and health clearance:

NAME	COLLEGE/UNIVERSITY	BUILDING/SUBJECT
1. Sciancalepore, Gabriella	Ramapo College	Middle School/AIM Program

- R. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of substitute principals at a rate of \$350 per day for the **2023-2024** school year, pending criminal history and health clearance:

NAME
1. Connors, Jennifer

- S. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of substitute teachers for the **2023-2024** school year, pending certificate, criminal history and health clearance:

NAME	RATE	NAME	RATE
1. Bernard, Donna	\$150	3. Marck, Zackary	\$150
2. Hirsch, Jonathan	\$150	4. Tecalero, Agustin	\$150

- T. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of substitute Aides at a rate of \$115 per day for the **2023-2024** school year, pending criminal history and health clearance:

NAME	NAME
1. Bernard, Donna	4. Marck, Zackary
2. Canavan, Jamie	5. Ruiz, Tatiana
3. Hirsch, Jonathan	6. Tecalero, Agustin

- U. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of certified staff member at a rate of \$42 per hour for the **2023-2024** school year:

NAME	POSITION	LOCATION	TOTAL HOURS	STIPEND	ACCOUNT CODE
1. Kauffman, Casey	ELA Graduation Pathways	HS	Not to exceed 20 hrs	\$840	11-140-100-101-02
2. Rattacasa, Lindsay	Math Graduation Pathways	HS	Not to exceed 20 hrs	\$840	11-140-100-101-02

- V. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the appointment of the following Lunch and Learn Title 1 instructors at the rate of \$50 an hour + 1 hour prep a week for Berkeley School for the period of February through June of 2024:

NAME	POSITION	LOCATION	ACCOUNT
Astudillo, Bonnie	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Binder, Kari	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Councilor, Grace	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Georgiadis, Nicole	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Hogle, Beth	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Houck, Jen	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Lepore, Stephanie	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Liner, Brittany	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Martucci, Allison	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Percapio, Marissa	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Preciado, Kristyn	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Sabbagh, Grace	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Schott, Melissa	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Seigle, Allison	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)
Stewart, Sarah	Lunch & Learn Instructor	Berkeley	20-231-100-101-04 (TITLE I)

- W. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following staff to participate in out-of-district conferences for the **2023-2024** school year:

NAME	SCHOOL	CONFERENCE ATTENDING	CONFERENCE SPONSOR	DATES ATTENDING	COSTS (NOT TO EXCEED)
1. Amato, Jennifer	Middle School	Northern NJ PE & Health Summit	Northern NJ PE & Health Summit	02/27/24	\$149.00
2. Armstrong, Frank	High School	Annual ATSNJ Conference & Business Meeting	Athletic Trainer's Society of New Jersey	03/03/24 03/04/24	\$475.88
3. Becker, Glen	Central Office	NJSBGA 2024 Annual Conference/Expo	NJSBGA	03/17/24 03/18/24 03/19/24 03/20/24	\$1,289.82
4. Brennan, Stephanie	Special Services	SLPs: Practice Therapy Techniques for Persistent and Resistant Speech Sound Errors	Bureau of Education and Research	02/13/24	\$279.00

5. Calderon, Bronwen	Central Office	Building Thinking Classrooms in Mathematics 6-12	NV Schools C&I Workshop	01/30/24	\$222.16
6. Chen, Henry	High School	AP Physics 2 APSI	Taft Education Center - AP Summer Institute	07/01/24 07/02/24 07/03/24 07/04/24 07/05/24	\$1338.64
7. Gluck, Jessica	Special Services	NJASA Techspo '24	NJASA	01/26/24	\$642.90
8. Gombo, Jennifer	Special Services	NJCEC's Annual Spring Conference - High Level Practices	NJ Council for Exceptional Children	03/18/24	\$165.00
9. Guerriero, Elizabeth	Special Services	Behavior Live	Verbal Behavior	02/29/24 03/01/24	\$350.00
10. Guy, Robert	High School	2024 Glazier Coaching Clinics	Glazier Football Clinics	02/23/24	\$654.22
11. Hughes, Kelly	Brookside	Building Thinking Classrooms in Mathematics	Northern Valley Curriculum	01/30/24	\$223.76
12. Kelly, Sean	Middle School	Physical Edge Northern NJ PE & Health Conference	Physical Edge	02/27/24	\$149.00
13. LaForgia, Shelley	Central Office	Title IX Compliance Essentials for K-12 Education	Association of Title IX Administrators	05/06/24	\$499.00
14. Palianto, Melissa	Washington	Responding to Student Misbehavior	Responsive Classroom	01/30/24	\$339.00
15. Ravennati, Barbara	Central Office	Purchasing and Audit	NJASBO	03/21/24 04/11/24	\$311.00
16. Renshaw, Raymond	Special Services	NJASA Techspo '24	NJASA	01/26/24	\$649.48
17. Rosado, Keith	Central Office	Purchasing and Audit	NJASBO	03/21/24 04/11/24	\$325.00
18. Sheridan, Danielle	Special Services	NJCEC Annual Spring Conference	Council for Exceptional Children	03/18/24	\$180.00
19. Sullivan, Jennifer	High School	NJSSA Spring Conference	NJ State School Nurses Association	03/15/24 03/16/24	\$285.70
20. Tridgell, Anthony	District Technology	Annual Educational Technology Conference	NJECC	03/12/24 03/13/24	\$195.70
21. Velez, Denise	Central Office	Building the Classrooms in Mathematics	Northern Valley Regional Curriculum Consortium	01/30/24	\$226.00
22. Zito, Irene	Special Services	High Leverage Practices NJ CEC Spring Conference	NJ CEC	03/18/24	\$153.16

X. Any Personnel addendum items will be considered at this time.

20. **FINANCE / FACILITIES**

A. Motion: that upon the recommendation of the Acting Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for November 2023 in the amount of \$4,198,511.28 be ratified for payment in accordance with the lists reviewed by the Board.

- B. Motion: that upon the recommendation of the Acting Superintendent, the Report as of November 30, 2023, of the Treasurer of School Moneys be received.
- C. Motion: that upon the recommendation of the Acting Superintendent, acknowledgment be made of the Secretary's certification that as of November 30, 2023, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado  
Business Administrator

- D. Motion: that upon the recommendation of the Acting Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of November 30, 2023, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. Motion: that upon the recommendation of the Acting Superintendent, approval be given the Adjusted Transfer Listing dated January 2, 2024, for the month of November 2023.
- F. Motion: that upon the recommendation of the Acting Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for December 2023 in the amount of \$3,891,179.24 be ratified for payment in accordance with the lists reviewed by the Board.
- G. Motion: that upon the recommendation of the Acting Superintendent, the Report as of December 31, 2023, of the Treasurer of School Moneys be received.
- H. Motion: that upon the recommendation of the Acting Superintendent, acknowledgment be made of the Secretary's certification that as of December 31, 2023, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Keith A. Rosado  
Business Administrator

- I. Motion: that upon the recommendation of the Acting Superintendent, pursuant to N.J.A.C. 6A:232.11(c)4, we certify that as of December 31, 2023, after review of the Secretary's monthly financial reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- J. Motion: that upon the recommendation of the Acting Superintendent, approval be given the Adjusted Transfer Listing dated January 19, 2024, for the month of December 2023.
- K. Motion: that upon the recommendation of the Acting Superintendent, invoices for materials received and services rendered for the 2022-2023 school year for January in the amount of \$179,289.05 be approved for payment in accordance with the lists reviewed by the Board.
- L. Motion: that upon the recommendation of the Acting Superintendent, invoices for materials received and services rendered for the 2023-2024 school year for January in the amount of \$2,910,287.68 be approved for payment in accordance with the lists reviewed by the Board.
- M. Motion: that upon the recommendation of the Acting Superintendent, the Board accepts the 2022-2023 Annual Audit Report.
- N. Motion: that upon the recommendation of the Acting Superintendent, the Board approves the Corrective Action Plan related to the District's 2022-2023 audit report.
- O. Motion: that upon the recommendation of the Acting Superintendent, graciously accept a donation in the amount of \$700.00 from the Class of 1973, to be used to purchase a bench for the high school.
- P. Motion: that upon the recommendation of the Acting Superintendent, approval be given to affirm membership and approve the by-laws for Region II, for the 2024-25 school year as per attached.

- Q. Motion: that upon the recommendation of the Acting Superintendent, approval be given to authorize the submission of the *amended* ESEA Application for Fiscal Year 2024 and accepts the grant award of these funds upon the subsequent approval by the New Jersey Department of Education:

Title I	\$ 117,059
Title IIA	\$ 48,535
Title III	\$ 14,337
Title III Immigrant	\$ 2,771
Title IV	<u>\$ 12,202</u>
TOTAL	\$ 194,904

- R. Motion: that upon the recommendation of the Acting Superintendent, approval be given to void and reissue outstanding checks as listed below:

Account	Date	Check #	Amount
1. Athletic Account	11/6/23	10037	\$66.00
2. Scholarship Account	6/14/2023	1146	\$200.00
3. Brookside Account	11/02/2023	1148	\$495.00

- S. Motion: that upon the recommendation of the Acting Superintendent, approval be given to enter into the updated contract with FKA Architects for professional architectural and engineering services for the Brookside Unit Ventilator Replacement Project to include the Preliminary Phase, Construction Documents Phase, Bidding Phase, and Construction Administration Phase in the amount(s) as follows:

a. Preliminary Phase	\$ 17,578
b. Construction Documents Phase	\$ 39,950
c. Bidding Phase	\$ 2,397
d. Construction Administration Phase	<u>\$ 19,975</u>
Total Professional Services	\$ 79,900

- T. Motion: that upon the recommendation of the Acting Superintendent, approval be given to out-of-district tuition contracts (Private Schools) for the 2023-2024 school year as per the list below:

SCHOOL NAME	TOWN, STATE	SCHOOL YEAR TUITION 2023-2024	ESY TUITION 2023-2024	NJ ID NUMBER
Sage Alliance Eff 1/2/2024	Mahwah, NJ	\$43,391.81 Eff 1/2/2024	N/A	3796148954

- U. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the following vendor for the 2023-2024 school year as per the list below:

SCHOOL NAME	ADDRESS	SERVICES PROVIDED	TOTAL CONTRACT (NOT TO EXCEED)
Jessica Hutter, SLP PLLC	1 Columbus Pl., Apt. S28E New York, NY 10019	Student L.F. ID# 8830017367 Feeding Consultations	\$3,000.00

- V. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the disposal or sale of items as listed below:

ITEM	MAKE	MODEL	ASSET TAG #	LOCATION	REASON
Counter- Food Serving Warmer Mobile	Vollrath	N/A	753	Washington School	Not functioning

- W. Motion: that upon the recommendation of the Acting Superintendent, approval be given for an expenditure for 2023 Football Championship rings at a maximum cost of \$25 per athlete and coach, 69 players and coaches in total, in accordance with Board policy #5450, for a total amount of \$1,725.

- X. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the Bus Evacuation Drill performed as listed below:

DATE	TIME	SCHOOL	LOCATION	ROUTE#	SUPERVISOR OF DRILL
01/09/24	9:15 a.m.- 10:45 a.m.	Brookside School	20 Lake Dr., Westwood	Bus 1	Ms. Hughes and Officer James Kaine

- Y. Motion: that upon the recommendation of the Acting Superintendent, approval be given to accept the FY 2021 Late CRRSA ESSER II Consolidated Application in the amount of \$382,611 which was approved by the New Jersey Department of Education (NJDOE).
- Z. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following resolution:  
**WHEREAS**, the Westwood Regional Board of Education advertised for Competitive Contracting Request for Proposal for High Impact Tutoring Services federally funded by the High Impact Tutoring Grant, and;  
**WHEREAS**, on Friday, January 12, 2024 the Board received and publicly opened four proposals for the Project;  
**WHEREAS**, Imagine Learning submitted a proposal in the amount of \$80,000 that was responsive in all material respects; and  
**WHEREAS**, the committee is desirous of awarding the contract for the High Impact Tutoring Service to Imagine Learning and  
**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby awards the contract for the High Impact Tutoring Service to Imagine Learning, Inc. in the amount of \$ 80,000.
- AA. Motion: that upon the recommendation of the Acting Superintendent, approval be given to withdraw \$1,358,102.40 from Capital Reserve for the Brookside Elementary School Unit Ventilator Replacement Project, (DOE Project #5755-070-23-R501, SDA Project# 5755-070-23-G5UV).
- BB. Motion: that upon the recommendation of the Acting Superintendent, authorize the execution and delivery of the SDA Grant Agreement, for the HVAC System upgrades for Berkeley Elementary School, SDA Project# 5755-060-23-G5UT total project cost of \$2,777,594 SDA Grant amount of \$1,111,037.60.
- CC. Motion: that upon the recommendation of the Acting Superintendent, approve the delegation of authority to the School Business Administrator for the supervision of the School Facilities Project, for the HVAC System upgrades for Berkeley Elementary School, SDA Project# 5755-060-23-G5UT.
- DD. Motion: that upon the recommendation of the Acting Superintendent, authorize the execution and delivery of the SDA Grant Agreement, for the HVAC System upgrades for George Elementary School, SDA Project# 5755-065-23-G5UU total project cost of \$2,701,241 SDA Grant amount of \$1,080,496.40.
- EE. Motion: that upon the recommendation of the Acting Superintendent, approve the delegation of authority to the School Business Administrator for the supervision of the School Facilities Project, for the HVAC System upgrades for George Elementary School, SDA Project# 5755-065-23-G5UU.
- FF. Motion: that upon the recommendation of the Acting Superintendent, authorize the execution and delivery of the SDA Grant Agreement, for the HVAC System upgrades for Washington Elementary School, SDA Project# 5755-080-23-G5UW total project cost of \$3,054,229 SDA Grant amount of \$1,221,691.60.
- GG. Motion: that upon the recommendation of the Acting Superintendent, approve the delegation of authority to the School Business Administrator for the supervision of the School Facilities Project, for the HVAC System upgrades for Washington Elementary School, SDA Project#5755-080-23-G5UW.
- HH. Motion: that upon the recommendation of the Acting Superintendent, authorize the execution and delivery of the SDA Grant Agreement, for the HVAC System upgrades for Westwood Regional High School, SDA Project# 5755-050-23-G5US total project cost of \$3,383,026 SDA Grant amount of \$1,353,210.40.
- II. Motion: that upon the recommendation of the Acting Superintendent, approve the delegation of authority to the School Business Administrator for the supervision of the School Facilities Project, for the HVAC System upgrades for Westwood Regional High School, SDA Project# 5755-050-23-G5US.
- JJ. Motion: that upon the recommendation of the Acting Superintendent, authorize the execution and delivery of the SDA Grant Agreement, for the HVAC System upgrades for Brookside Elementary School, SDA Project# 5755-070-23-G5UV total project cost of \$1,565,994 SDA Grant amount of \$626,397.60.

KK. Motion: that upon the recommendation of the Acting Superintendent, approve the delegation of authority to the School Business Administrator for the supervision of the School Facilities Project, for the HVAC System upgrades for Brookside Elementary School, SDA Project# 5755-070-23-G5UV.

LL. Motion: that upon the recommendation of the Acting Superintendent, approval be given to the following resolution:

**WHEREAS**, the Westwood Regional Board of Education advertised for bids for the Brookside Elementary School Unit Ventilator Replacement Project, (DOE Project# 5755-070-23-R501, SDA Project# 5755-070-23-G5UV) (“Project”);

**WHEREAS**, on January 17, 2024, the Board received and publicly opened seven bids for the Project, as set forth on the attached bid tabulation;

**WHEREAS**, while Reiner Group submitted the lowest bid in the amount of \$1,984,500.00, and that bid was responsive in all material respects; and

**WHEREAS**, the project will be funded with Capital Reserve in the amount of \$1,358,102.40 and SDA Grant in the amount of \$626,397.60; and

**WHEREAS**, the Board is desirous of awarding the contract for the Project to Reiner Group;

**NOW, THEREFORE BE IT RESOLVED** that the Board hereby awards the contract to Reiner Group in the amount listed above. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney and/or Architect, within ten days of the date hereof; and

**BE IT FURTHER RESOLVED** that the Board Attorney and/or Architect are hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

MM. Any Finance addendum items will be considered at this time.

21. **CURRICULUM / PROGRAMS**

A. Motion: that upon the recommendation of the Acting Superintendent, approval be given for the following field trips that are more than 25 miles from the district:

NAME	GRADE(S)	BUILDING	DATE	PURPOSE	DESTINATION	OUT-OF- POCKET EXPENSE (per student)
1. Callas, Samantha	4	George	04/12/24	Students are enriching their understanding of immigration	Ellis Island - Liberty State Park Jersey City, NJ	\$57.00
2. Jenney, Cathy	4	Washington	06/05/24	Students are enriching their understanding of immigration	Ellis Island - Liberty State Park Jersey City, NJ	\$57.00

B. Any Curriculum/Programs addendum items will be considered at this time.

22. **OPEN PUBLIC FORUM** (Pursuant to Board Policy 0167 – Public Participation in Board Meetings)

During this second public forum, on any topics specifically addressed in this agenda or on any other questions, comments, or concerns that may be in respect to the operation of their schools. Board Policy 0167 requires that individuals sign the speakers’ list, giving name and municipality of residence, and asks that all remarks be directed to the Board as a whole (not to individuals). The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking.

The Board asks that during this second forum opportunity, public speakers adhere to the same guidelines, follow the same practices and extend the same courtesies and decencies as with the first public forum.

Each speaker's statement will be limited to three (3) minutes in duration. This second Public Forum will be limited to thirty (30) minutes in duration.

23. Old Business

A. Live Streaming

24. New Business

25. **ADJOURNMENT**

Motion: that this meeting be adjourned and the Board meet in Private Executive Session for the purpose of discussion of personnel, litigious, and negotiation matters. The decisions which emanate from these discussions will be disclosed to the public when action is taken by the Board.